



International Student Guide 2015-2016



UNIVERSITY OF NICOSIA





Welcome to the University of Nicosia

Welcome to the University of Nicosia, where students are inspired and challenged to achieve their full potential!

The University of Nicosia is an independent, equal opportunity institution of higher education, combining the best elements in western education, quality standards and an international philosophy. Located in Nicosia, the capital of Cyprus, the University is becoming a global education centre. International in philosophy, the University hosts students from all over the world, in a multicultural learning environment, promoting friendship, cooperation and understanding.

The University of Nicosia offers a diverse range of academic programmes of study at both the undergraduate and postgraduate level through its five Schools - the School of Business, the School of Education, the School of Humanities, Social Sciences and Law, the School of Sciences and Engineering and the School of Medicine (the Graduate entry in association with St. George's - University of London, Undergraduate entry - University of Nicosia).

The main language of instruction of the University is English. The University provides a dynamic learning environment in a modern European country and a multicultural student body of over 5,000. The University pursues excellence in education through high teaching standards, in a continually improving academic environment. With emphasis on critical thinking and lifelong learning skills, the University's programmes prepare students for service in the public and the private sectors.

In addition to classroom instruction, the University offers students the opportunities to become involved in a whole range of activities including student clubs, sports, public lectures and seminars. Moreover, the University maintains close links with a number of European, American and CIS universities, giving our students the opportunity to participate in exchange or study-abroad programmes. Additionally the University participates in the Erasmus student exchange Programme and is an official participant in the European Credit Transfer System (ECTS).

The University is actively involved in local, European and international research projects as a lead partner and as a coordinating institution. The University is also actively involved in the community with campaigns for various causes, including environmental protection. In recognition of this work, the University received the prestigious "Global 500" award from the United Nations.

One of the strengths of the University of Nicosia is that it has an efficient and people centred administration, and in recognition of this, it was awarded the prestigious "Investors in People" accreditation while recently it became the first and only university in Cyprus and Greece to reach the EFQM (European Foundation for Quality Management) recognition level "Recognised for Excellence - 5 Stars". The student, whether Cypriot or international, is at the centre of our attention.

We are delighted that you are considering spending some of the most crucial years of your life at the University of Nicosia, an institution that is committed to "Excellence in Education", and in making a significant difference in your future.



Study in Cyprus

Cyprus is located in the Mediterranean Sea and is a major business and financial centre for Southeast Europe and the Middle East. Cyprus is an island rich with history and tradition, and exploring Cyprus is itself a rewarding experience. Cyprus is in many ways an ideal centre in which to study. In fact, Cyprus and the University of Nicosia have become a major international education destination. About 20% of the 5,000 students at the University of Nicosia come from abroad, from over 75 different countries.

With over three million visitors coming to Cyprus each year, the island offers excellent facilities for sport, recreation, leisure and an exciting and varied nightlife. Blessed with natural beauty and a wonderful Mediterranean climate, Cyprus gives visitors and residents alike the opportunity to enjoy golden beaches, rugged coastlines and forest-clad mountains, dotted with picturesque villages. Cyprus is a safe place to live, very hospitable and with a very low crime rate.

In combination with an all-year round ambient climate, a lower cost of living than other European Union countries, a general pace of life more relaxed than elsewhere in Europe, excellent flight connections to all continents, and a top-class telecommunications infrastructure, Cyprus remains a very popular choice of place to study.

The recent discovery of marketable deposits of Natural Gas off the south coast of Cyprus, within the Exclusive Economic Zone of the island, is injecting new enthusiasm and a strong drive to work towards greater prosperity in the near future. Natural Gas is the fastest growing source of energy, drawing the highest investments around the world. Cyprus is targeting to be pumping Natural Gas for commercial purposes by 2018 and the University of Nicosia is quickly adapting to the anticipated high demand for skilled professionals, with four Programmes of Study: a) Energy, Oil & Gas Management, leading to a Bachelor's degree in Business Administration, b) Oil & Gas Engineering, leading to a Bachelor of Science degree, c) Environmental and Energy Management, leading to a Bachelor of Science degree, and d) Oil, Gas & Energy Engineering, leading to a Master of Science degree.

University Facilities

The University campus is situated on the outskirts of the capital city of Nicosia in new, spacious, purpose-built premises. Nicosia is serviced by a modern bus network. The bus ride from the city centre takes 15 minutes. The campus is well-designed with facilities that enable students to enjoy a successful academic and social life. There are a number of labs designed specifically for the needs of academic programmes such as Engineering Labs, Design and Multimedia Labs, TV and Radio Production Labs, Biology, Chemistry, and Physics Labs and a Nursing Skills Lab.

Students also have access to state-of-the-art Computer Labs equipped with modern hardware and software programmes, as well as a high-speed Internet connection throughout the campus which allows students access to efficient, quick and modern methods of learning. A library information centre is housed in a separate building, a 5-minute walk away and includes over 100,000 books and numerous online journal databases, providing information, resources and services to support teaching, research and foster independent learning.



The campus also accommodates a cinema theatre, a gym, a games room, cafeterias, a restaurant and recreational facilities, where students can meet and socialise.

Student Life

University life offers you a wealth of opportunities, not only academic, but also social and cultural. Students should graduate with happy memories of their time spent at the University of Nicosia. It is therefore important that students not only study hard, but they also enjoy their time at the University. The University of Nicosia provides a diverse environment with a rich mix of students of many nationalities from all cultural and social backgrounds.

Non EU students are permitted to work for 20 hours per week during the semester and 38 hours during vacation periods. Students are eligible to work 6 months after entering the country as per the Aliens & Immigration Law No. 184(1)/2007.

Facts and Figures

- Largest and most reputable non-governmental University in Cyprus, with over 5000 students
- A strong International Faculty Body, with 228 highly qualified teaching professionals, coming from countries such as the USA, France, Germany, Brazil, China, UK, Greece, Cyprus
- Internationally recognised degrees
- Academic courses structured on the European Credit Transfer System (ECTS)
- Member of the European University Association (EUA)
- EFQM (European Foundation for Quality Management): Recognised for Excellence / 5 stars award
- Gold medal for 'Excellence in Business Ethics', from the European Business Ethics Network (EBEN)
- UN 'Global 500' Prize for contributions in Environmental Conservation
- Internationally awarded with the "Investors in People" seal, in recognition of the programmes for the development of its human capital
- UNESCO Chair focused on Cultural Diversity and Intercultural Dialogue
- Active Participation in EU-Funded Research Programmes



Programmes of Study 2015-2016

SCHOOL OF BUSINESS

BACHELOR'S DEGREES

	CR/TH	Normal Tuition €	Discounted Tuition €
• Accounting	30	9,090	8,190
• Business Administration	30	9,090	8,190
• Energy, Oil and Gas Management	30	9,090	8,190
• Hospitality Management	30	9,090	8,190
• Management Information System	30	9,090	8,190
• Marketing	30	9,090	8,190
• Sports Management	30	9,090	8,190
• Tourism, Leisure and Events Management	30	9,090	8,190

MASTER'S DEGREES - ENTIRE PROGRAMME

• Business Administration (MBA)	36	11,088	8,532
• Engineering Management	36	13,680	9,180

DOCTORATE DEGREES - 3 YEARS TUITION

• Business Administration (DBA)		13,500	13,500
• Business Administration (PhD)		13,500	13,500

SCHOOL OF SCIENCES AND ENGINEERING

BACHELOR'S DEGREES

• Civil and Environmental Engineering	30	11,550	8,190
• Computer Engineering	30	9,090	8,190
• Computer Science	30	9,090	8,190
• Electrical Engineering	30	9,090	8,190
• Environmental and Energy Management	30	9,090	8,190
• Human Biology	30	9,090	8,190
• Mathematics	30	9,090	8,190
• Nursing	30	9,090	8,190
• Oil and Gas Engineering	30	11,550	8,190
• Pharmacy	30	9,090	8,190

MASTER'S DEGREES - ENTIRE PROGRAMME

• Computer Science	36	13,680	9,180
• Electrical Engineering	36	13,680	9,180
• Oil, Gas and Energy Engineering	36	13,680	9,180

DOCTORATE DEGREES - 3 YEARS TUITION

• Computer Science		13,500	13,500
• Electrical Engineering		13,500	13,500
• Exercise Science and Physical Education*		13,500	13,500
• Oil, Gas and Energy Engineering		13,500	13,500

*For students who choose to do laboratory research, tuition for three years will be €17,500

	CR/TH	Normal Tuition €	Discounted Tuition €
SCHOOL OF EDUCATION			
BACHELOR'S DEGREES			
• Dance	30	9,090	8,190
• Music	30	9,090	8,190
MASTER'S DEGREES - ENTIRE PROGRAMME			
• Music - Performance and Pedagogy	30	12,000	9,150
DOCTORATE DEGREES - 3 YEARS TUITION			
• Education Sciences		13,500	13,500
SCHOOL OF HUMANITIES, SOCIAL SCIENCES & LAW			
BACHELOR'S DEGREES			
• Applied Multimedia	30	9,090	8,190
• Architecture	30	9,090	8,190
• Digital Communications and Mass Media	30	9,090	8,190
• English Language and Literature	30	9,090	8,190
• Fine Art	30	9,090	8,190
• Graphic Communication	30	9,090	8,190
• Interior Design	30	9,090	8,190
• International Relations and European Studies	30	9,090	8,190
• Law	30	9,090	8,190
• Psychology	30	9,090	8,190
• Public Relations, Advertising and Marketing	30	9,090	8,190
MASTER'S DEGREES - ENTIRE PROGRAMME			
• Architecture	27	10,800	8,235
• Clinical Psychology	99	33,165	29,898
• Counseling Psychology	82	27,470	24,764
• Digital Media and Communications	27	10,800	8,235
• Digital Art and Design	27	10,800	8,235
• European Public Law and Politics	27	10,800	8,235
• International Relations and European Studies	27	10,800	8,235
• Law	27	10,800	8,235
• TESOL - Teaching English to speakers of other Languages	27	10,800	8,235
DOCTORATE DEGREES - 3 YEARS TUITION			
• Architecture		13,500	13,500
• Clinical Psychology	75	25,125	22,650
• Criminology		13,500	13,500
• International Relations and European Studies		13,500	13,500
• Law		13,500	13,500
• Media and Communications		13,500	13,500
• Psychology		13,500	13,500
• Public Administration		13,500	13,500
• TESOL - Teaching English to speakers of other Languages		13,500	13,500
SCHOOL OF MEDICINE			
• Medicine (Doctor of Medicine, MD) Undergraduate Entry*	30	18,000	18,000
*€18,000 for each of the first 3 years and €22,000 for each of the remaining 3 years			
MASTER'S DEGREE			
• Family Medicine*	36	18,000	18,000
*€18,000 for the duration of the programme			
UNIVERSITY CO-OPERATIONS			
• Medicine (Graduate Entry)*			
*In co-operation with St. George's - University of London. The fees for the Medical programmes can be found on a separate leaflet.			



OTHER FEES*

	Euro
Application fee (one-off/non-refundable payment)	55
Student Visa fee (one-off/non-refundable payment)	86
Registration fee (per semester)	26
Health & Accident Insurance fee (annual)	175
Student Activities fee (per semester)	20
Technology fee - Internet use, etc. (per semester)	15
Lab fee (per course with lab)	26
International Student guarantee (one-off/refundable payment)	400

Notes

- (1) Other fees may vary according to the programme of study.
- (2) The tuition cost for the Doctorate programmes (€13,500) covers all 3 years of study. Each additional year will be charged at €1,500 (maximum 3 years).

For further information on tuition and fees, please contact the Admissions Office at admissions@unic.ac.cy or call us on **+357-22841528**.

PERSONAL/LIVING EXPENSES

The estimated expenses for the academic year are as follows:

	Euro
Accommodation (shared accommodation)	2,000 - 3,500
Food and Personal Expenses	3,000 - 5,000
Books and Stationery	400 - 500

PAYMENT OPTIONS

All payments to the University should be made in Euro (€) through one of the following payment options. Students are advised to always write their student inquiry number and their full name:

1. Online at JCCSmart

- a. Visit the internet site www.jccsmart.com
- b. Click on the icon Pay Bills and Taxes
- c. Click on Academic & Tuition Fees
- d. Click on University of Nicosia/Intercollege (Nicosia Campus)
- e. Select University of Nicosia
- f. Enter your JCCSmart e-mail and password
- g. Enter your University student ID (the ID must begin with U or A), last name, first name and the amount you wish to pay

2. By bank transfer, using one of the following bank accounts:

Hellenic Bank	or	Bank of Cyprus
Nicosia, Cyprus		Nicosia, Cyprus
Account No.: 0119-01-567831-01		Account No.: 0182-11-007377
IBAN: CY15005001190001190156783101		IBAN: CY35002001820000001100737700
Swift: HEBACY2N		Swift: BCYPCY2N010

In case of a bank transfer, please send the bank deposit slip to the fax no. **+357-22357745** or by email to kokkinou.f@unic.ac.cy or drousiotis.e@unic.ac.cy

3. By means of a bank draft issued to the University of Nicosia

4. By cash, cheque or visa at the Finance Department offices



PAYMENT OF FEES

International (Non-EU) students are required to be full-time (minimum 12 credits/hours per semester). Tuition and other fees are calculated and charged at the beginning of each semester (Fall and Spring). The amount of Tuition and Fees stated in the Student's Certificate of Admission Letter must be paid in full, unless otherwise specified by the University, by the visa application deadline which is also stated in the aforementioned letter.

SCHOLARSHIPS

Partial scholarships are also available and may be awarded based on academic merit and athletic achievements.

Based on Previous Academic Performance

International students, in their first year at the University, are eligible for a scholarship on the basis of the grades of their High School Leaving Certificate, based on the country in which this qualification was issued. Students who wish to transfer credits on the basis of their Bachelor's or Diploma, will have the scholarship considered in accordance with this qualification. Awards are given as a percentage reduction on the tuition.

In order to be eligible for this type of scholarship, students must:

- a) submit their High School Leaving Certificate and/or Bachelor's Degree upon application,
- b) pay the whole semester's tuition and fees in advance and
- c) be registered on a full time basis (minimum 12 credits/teaching hours per semester).

More information about this type of scholarship can be obtained from the Office of Admissions.

Based on Academic Performance at the University

Two regular semesters after the student first registers and every semester thereafter, scholarships will be awarded according to the student's academic performance at the University, as follows:

Cumulative GPA	Tuition Reduction
4.00	50%
3.75 - 3.99	20%
3.50 - 3.74	10%

In order to be eligible for this type of scholarship, students must have:

- a) completed a minimum of 30 credits at the University and b) been registered in the previous semester.

Note: Scholarships are not applicable to the Postgraduate Programmes (PhD, MBA/MA), Graphic Communication, Summer Session and the Programmes offered in cooperation with British Universities.

ATHLETIC SCHOLARSHIPS

Students who are actively involved in the University sports teams may be eligible to receive athletic scholarships of up to 50% of their tuition fees.

The exact amount of scholarships will be determined after the relevant application and selection is made. The sport category as well as student's contribution and performance to the various sports and other University activities will determine the scholarship amount.



Application Procedure

Start your application by completing the University Application Form, submitting it either online or by post or sending a scanned copy to admissions@unic.ac.cy. Together with your Application Form please also send a copy of your High School Leaving Certificate or copy of your University degree and official transcripts (Postgraduate students) and a copy of your passport (page with your name and picture on).

Once we review your Application Form you will be contacted by an Academic Advisor guiding you through the rest of the application process and the procedure for issuing your student visa.

Following the above and after a Conditional Acceptance Letter is issued, we will guide you on how to submit the following documents to the Office of Admissions:

1. €55 Application fee (application will not be processed without this non-refundable fee).
2. €86 Student Visa fee (application will not be processed without this non-refundable fee).
3. 4 passport sized photos.
4. Attested copy of High School Leaving Certificate (Lower & Higher Secondary) and mark sheets.
5. Attested passport copy (valid for at least two years from the start of the semester to be enrolled).
6. Attested Police Clearance Certificate (6 months validity period).
7. Attested Bank Letter (6 months validity period) stating that the student's sponsor has the financial ability to support his/her living, tuition and repatriation expenses. Sponsor may only be Father/ Mother/Self. In case of another Sponsor, please supply Court affidavit. The letter must also clearly state the relationship between Sponsor and student.
8. Supporting bank statement (1 month validity).
9. Attested Blood Test reports for HIV, Syphilis, Hepatitis B and C (4 months validity).
10. Attested chest X-ray report for tuberculosis (4 months validity).



Students who are applying for a Master's degree must also submit the following:

1. Attested copy of University Transcripts.
2. Attested copy of Bachelor's Degree.
3. Two Reference letters.
4. Evidence of work experience (where applicable).

ATTESTATION OF DOCUMENTS

Students are required to attest the aforementioned documents by the appropriate/relevant authorities in their home country. The attestation process differs between countries who have signed the Hague Convention, 1961 (Apostille) and those who have not. Please contact the International Admission Counsellors for instructions on how to attest documents in your country.

Attested documents must be in English. In cases where a translation is necessary, this must be done by an approved translator and attested by the relevant authorities in the applicant's country. Completed application forms, and required documents should be sent via post to the University, or via e-mail to admissions@unic.ac.cy

For payments, please refer to page 6 for the University's account details.



ENGLISH LANGUAGE PROFICIENCY

English is the main language of instruction at the University. Students are required to take the English Placement Test (EPT) before registering for classes so that the level of their English proficiency can be determined. The EPT may show that a student may undertake additional English classes in addition to some of their normal academic classes.

Students whose first degree has been completed in the English language or have acquired the following English qualifications will register directly for their academic programme of study:

	Bachelor's	Master's
TOEFL	513 and above	550 and above
Computer based TOEFL	183 and above	213 and above
iBT TOEFL	65 and above	79 and above
IELTS	5.5 and above	6.5 and above
Cambridge First Certificate	B and above	B and above
Cambridge Proficiency	C and above	C and above
GCSE English	C and above	C and above
Michigan Proficiency	Pass	Pass
Michigan Competency	Pass	Pass



Application Deadlines

Applicants must submit their application and required documents at least three weeks prior to the start of the semester to which they are applying.

Important Dates	Starting Dates	Application deadlines
Fall Semester:	September 28, 2015	mid. July 2015
Spring Semester:	February 1, 2016	mid. November, 2015
Summer Session:	June 6, 2016	mid. April, 2016

Accommodation Options

All students of the University of Nicosia can choose from a great range of accommodation options such as a room in one of our friendly hostels or convenient private apartments and houses within walking distance from the institution. Students also have within walking distance, a mall, a wide variety of banks, coffee shops, restaurants, clubs, etc.

The Accommodation Office assists students in finding suitable and convenient lodges for the duration of their studies. It provides on and off campus lodging (on campus hostels, off campus hostels, off campus housing) and offers students information about lease agreements, furniture rental, etc. In addition, the Accommodation Office arranges temporary accommodation at special rates and provides roommate services.

If you are interested in on or off campus accommodation please contact us at housing@unic.ac.cy as soon as possible. Make sure to specify which type of accommodation you are interested in (on/off campus; studio, 1,2,3 bedroom apartment; furnished or not, etc.)



Dates to Remember

Registration/Commencement of Classes:

Courses commence on the dates shown below. Students, however, are advised to come to Cyprus at least 1-2 weeks before registration, in order to make arrangements for their accommodation.

	Fall Semester	Spring Semester	Summer Session
Deadlines for the Submission of Application	mid. July, 2015	mid. November 2015	mid April, 2016
Commencement of classes	September 28, 2015	February 1, 2016	June 6, 2016

Late registration continues for two weeks after the dates of commencement of classes for regular semesters, and one week after the commencement of Summer classes.

Contact Us

The University of Nicosia welcomes you, and any questions you have.
E-mail us on admissions@unic.ac.cy, call us on +357-22841528,
or send us your skype address, if you prefer to set-up a conversation on skype.





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